



Meeting (No) **PEOPLE COMMITTEE (1)**  
Time & Date **6pm 10 June 2020**  
Place **Remote meeting via Zoom**  
Document **Minutes**

**Present:** Cllrs Griffiths (Chair), Davies, Jones (from agenda item 8), Kynaston and Roe

**In attendance:** Miss A Duncan (Governance & Operations Manager) and Cllr Wastell.

**PART 1: Items considered in the presence of the press and public**

**1 Election of Chairman**

**RESOLVED** to elect Cllr Griffiths as chair for the meeting.

Election of the Chairman of the People Committee to serve until the first meeting of the People Committee in the new Council year (standing order 15h) was deferred until such time as Council reached a decision about the possible merging of the People and Places committees.

**2 Election of Vice Chair**

Election of the Vice Chairman of the People Committee to serve until the first meeting of the People Committee in the new Council year (standing order 15h) was deferred until such time as Council reached a decision about the possible merging of the People and Places committees.

**3 Questions and comments from residents**

There were no questions or comments from residents.

**4 Apologies for absence**

There were no apologies for absence.

**5 Declarations of Interest**

There were no declarations of interest.

**6 Minutes of the last meeting**

**RESOLVED** to approve minutes of the meeting held on 11.02.20.

It was noted that the minutes would be formally signed at the next face-to-face People Committee meeting. The physical signing of the minutes must be witnessed by those present.

**7 Governance & Operations Manager's report**

The Committee considered report PE1/7 and noted in particular:

Junior Mayor – head teachers had confirmed that, given the current COVID-19 situation, they had deferred appointing a junior mayor until September 2021.

Community events (minute 109a, 11/02/20) – of the 2020 events that were awarded community event donations, the Christmas lights switch-on was the only event that had not been cancelled.

Neston Music Festival – of the £1,000 allocated (in 19/20) for the 2020 Neston Music Festival, only £337 had been spent before the event was cancelled (remainder added to the earmark reserve).

Bunting (minute 110, 11/02/20) – installation cancelled due to cancellation of Ladies Day and Neston Village Fair.

Chairman's initials and date:

BMM 1/6/21

Community Grants (Council minute 98, 20/03/20) - COVID-19 community response grants as approved by the Council Manager in liaison with the Council Chairman issued to:

- Koala North West £400 for one project
- Hip & Harmony £1,000 for two projects
- Chapter £1,000 for two projects
- Little Actors £1,000 for two projects
- Amber Button £300 for phase one of a project. People Committee will consider a further payment of £193 for phase two depending on the outcome of phase one.

Cllr Jones joined the meeting.

## **8 Committee budget**

The Committee considered the current budget and EMRs and noted the 19/20 end of year budget position.

The Committee requested confirmation of the current level of expenditure on grants and donations and requested that the grants and donations budget headings be renamed Community Grants and Community Events Donations.

## **9 Grant funding**

- a **RESOLVED** to provide a grant of £2,500 to Little Actors in support of their summer and autumn season. It was noted that, due to current COVID-19 restrictions, the project commencement date and session content/delivery methods may be subject to change but that the project aims and objectives would remain unaltered. Little Actors to be informed that there must be approval in advance for any significant variation to the project.

**RESOLVED** to provide a grant of £1,198.88 to Neston Air Cadets for essential equipment replacement.

- b It was noted that the NADAS Annual Art Exhibition had been postponed from May until November 2020 due to COVID-19 restrictions.

**RESOLVED** to agree an alteration of event date for the grant of £446 awarded on 26.11.19.

- c It was noted that 2020 ParkgateFest had been postponed until June 2021 due to COVID-19 restrictions but that expenditure (deposits etc) had already been incurred.

**RESOLVED** to agree an alteration of event date for the grant of £2,000 awarded on 08.10.19.

## **10 Road closures for Remembrance Sunday**

**RESOLVED** to pay road closure fees for Remembrance Sunday services from 2020 onwards. The Royal British Legion to arrange for the road closure invoice to be sent directly to Neston Town Council by their appointed traffic management company. The Royal British Legion to assume full responsibility for the road closure including completing and submitting all relevant event/road closure applications.

## **11 Substitute member for Policy Committee**

Appointment of a substitute member to attend at Policy Committee meetings should the People Chair be unavailable was deferred until such time as the Council reached a decision about the possible merging of the People and Places committees.

Chairman's initials and date: *BMM 1/6/21*

## 12 Other items

There were no other items for discussion or noting for the next agenda.

## 13 Next meeting

The Committee agreed to request that Council decides the next meeting date when it makes a decision about the merging of the People and Places committees.

## 14 Exclusion of the Press and Public

**RESOLVED** that, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

### PART 2: Items considered in the absence of the press and public

## 15 Contract for the provision of Christmas lights (one year contract)

### a Specification one

The Committee considered four quotations for a one year contract (Christmas 2020) to install decorations owned by Neston Town Council.

**RESOLVED** to appoint DI Décor to install Christmas lights for specification one at a total cost of £12,461+VAT.

### b Specification two

The Committee considered four quotations for a one year contract (Christmas 2020) to supply on a rental basis and install decorations in West Vale, Market Square and the outside of the Town Hall.

**RESOLVED** to appoint Christmas Decorators to supply and install Christmas lights for specification two at a total cost of £2,574.

The meeting closed at 7.10pm.

Signed Brenda M. Marple Date 1/6/21